



Punjab Water Resources Management and Development Corporation
S.C.O. 29, Sector-26, Chandigarh

**GENERAL INFORMATION FOR THE CANDIDATES
FOR POSTS OF SUB DIVISIONAL ENGINEERS (CIVIL)**

The Punjab Water Resources Management and Development Corporation (PWRMDC) is recruiting 10 posts of Sub Divisional Engineers (Civil). The recruitment will be done on the basis of the merit of written exam conducted for recruitment of 90 posts of Sub Divisional Engineers (Civil) of the Department Irrigation, Punjab vide advertisement dated 13/09/2016. No separate application form is required for 10 posts of PWRMDC. All those who will apply for the posts of Department of Irrigation shall be considered. The information regarding detail of posts, reservation details, qualifications, and other terms and conditions etc. are given below:-

DETAILS OF POSTS

1. **Name of the post** : **Sub-Divisional Engineer (Civil)**
Scale of Pay : 15600-39100+5400 Grade Pay

Total Number of Posts : 10

| CATEGORY | NUMBER OF POSTS |
|------------------------|------------------------|
| General | 05 |
| SC(Punjab) | 03 |
| Ex-Serviceman (Punjab) | 01 |
| BC(Punjab) | 01 |
| Total | 10 |

ABBREVIATIONS USED: - SC=Scheduled Caste, BC=Backward Class,

Note 1:- Reservation shall be as per Policy/ Instructions of the Punjab Government. The candidates belonging to reserve category shall clearly indicate, in the application form the category under which he/ she wants to be considered. The category of reservation once opted will not be allowed to be changed. The benefit of reservation shall only be available to the candidates, who are bonafide residents of Punjab State.

Note 2:-The emoluments, as per Government Instructions issued vide letter No. 12/155/15-5 PP2/761986/1-6 dated 25-05-2016, as amended from time to time, payable for the new recruitments and other conditions will apply. Kindly refer to section "CONDITIONS REGARDING FIXED MONTHLY EMOLUMENTS" given below for more details.

Note 3:- The merit for SC candidates for selection of SDE in PWRMDC shall be prepared by combining the merit of SC (Punjab) and Balmiki/Mazhabi Sikh (Punjab) categories of Department of Irrigation.

Fee: The candidate will not have to pay separate application fee for the posts of PWRMDC. The interested applicants will have to pay the fee for recruitment of Department of Irrigation as per their instructions

CONDITIONS REGARDING FIXED MONTHLY EMOLUMENTS:

The emoluments, as per Government Instructions issued vide letter No. 12/155/15-5 PP2/761986/1-6 dated 25-05-2016, as amended from time to time, payable for the new recruitments and other conditions are as under:

- i. On direct recruitment during probation period of **three years** including extended probation period, if any, an employee shall be paid fixed emoluments, which shall be equal to the minimum of the pay band of the new post and during probation period he/she shall not be entitled to any grade pay, annual increment or any other allowance except travelling allowance.

- ii. On successful completion of probation period, pay of an employee shall be fixed at minimum of the pay band of the post including grade pay. All other allowance admissible to the post shall be payable thereafter.
- iii. The period of probation including the extended period, if any, shall not be counted for the grant of time scale.
- iv. If candidate is working in the Punjab Government office and he/she had lien on some post, then during the probation period of his/her new post, he/she shall be paid the pay which he/she was drawing on the post on which he/she had the lien.
- v. The employee shall be however covered under Employee Provident Fund Scheme.
- vi. In case of consolidated pay is less than the prevailing DC rates then selected candidates will be paid emoluments as per prevailing DC rates at that time.

NATIONALITY

A candidate shall be a:

- a) Citizen of India; or
- b) Citizen of Nepal; or
- c) Subject of Bhutan; or
- d) Tibetan refugee who came over to India before the 1st January 1962, with the intention of permanently settling in India; or
- e) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

AGE CRITERIA

Age as on 01.01.2016 (Category Wise)

- General: 18 to 37 years
- SC/ST/BC: 18 to 42 years
- Applicants who are already in Government Service: 18 to 45 years. Candidates already in Government service shall be considered for selection only on production "No Objection Certificate" from the department concerned at the time of document verification.
- The upper age limit of Ex-Servicemen of Punjab Domicile shall be calculated by deducting the period of his service in the Armed Forces of the Union of India from his actual age. If the resultant age does not exceed the upper age limit of 37 years, by more than 03 years, he/she shall be deemed to satisfy the condition regarding age limit. It is reiterated that this relaxation clause is only applicable to Ex-Servicemen of Punjab Domicile as per Punjab Government Recruitment Rules, 1982.

EDUCATIONAL QUALIFICATIONS AS ON 05.10.2016

| Name of Post | Eligibility |
|--|---|
| Sub-Divisional Engineer (Civil) | Should possess a degree in Engineering in Civil From a recognized University or institution. |

The candidate should have:

- a) The candidate should have passed Punjabi upto Matric standard or its equivalent standard from any recognized Institution/Board or should have passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab.
- b) Provided further that where a War Hero, who has been discharged from Defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi Language.
- c) Provided further that if you are an Ex-serviceman or a riot/terrorist victim or one of their dependants, you are eligible to apply. If you are selected, then you will have to pass Punjabi Language Examination up to Matriculation standard or should have passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab within six months from the date of joining the service or as per Punjab Government latest instructions, failing which your services shall be liable to be terminated.
- d) Provided further that where a ward of Defense Service Personnel, who is a bonafide resident of Punjab State is appointed by direct appointment, he/she shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he/she shall have to qualify a test conduct by the Language Wing of the Department of Education of Punjab Government within a period of two years after joining the service, failing which your services shall be liable to be terminated.

Relaxation for Sikh migrants up to the extent that they will have to pass Punjabi Language Examination up to Matriculation standard or should have passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab within two years after joining the service failing which their services shall liable to be terminated.

Note: The candidates **MUST** possess the requisite qualification mentioned above on or before submitting the online application form. During various stages of selection process, the candidature of the candidate shall be 'purely provisional' subject to his/her fulfilling the eligibility criteria and verification of original documents by the Corporation.

Candidates higher qualification/s can also apply but no extra weight-age shall be admissible to the candidate possessing higher qualification or experience.

Important Note 1:

As per public notice no. UB/04 (01/2011) issued by the All India Council for Technical Education, New Delhi the qualifications acquired through distance education mode at Diploma, Bachelors and Master level's in the field of Engineering Technology, Architecture, Town Planning, Pharmacy, Hotel Management & Catering Technology, Applied Arts & Crafts and Post Graduate Diploma in Management (PGDM) are not be recognized for the purpose of employment, AICTE has the policy to consider only MBA and MCA through distance mode for its recognition provided the same has been approved by the tripartite Committee of AICTE, UGC & DEC.

Candidate himself/herself will be responsible for his eligibility in accordance with the minimum qualifications provided above.

MODE OF SELECTION

- a) There shall not be any separate exam for the recruitment of SDE (Civil) in the PWRMDC. The selection will be done on the basis of the merit of written exam conducted for recruitment of 90 posts of Sub Divisional Engineers (Civil) of Department of Irrigation, Punjab.
- b) Selection will be purely based on the merit in the written exam subject to fulfilling of all eligibly conditions. Minimum qualifying marks will be 25% of total marks of examination.
- c) Kindly visit website www.govt.thapar.edu for more details regarding pattern and syllabus of written exam.

STRUCTURE FOR EXAM

- a) As per pattern adopted by the Department of Irrigation Punjab for the recruitment of SDE (Civil).
- b) Syllabus for the written exam will be the same as the syllabus of the written exam of SDE (Civil) of the Department of Irrigation Punjab.

IMPORTANTINSTRUCTIONS/INFORMATION:

1. Application for and other details will be available at the website:- www.govt.thapar.edu.
2. Candidate can apply only under one reserve category at one time, as applicable.
3. Number of posts advertised or the reservation there of etc, can be increased or decreased without assigning any reason and in this regard, the decision of Managing Director, PWRMDC shall be final and binding.
4. Reservation will be as per policy of the State Government and the details of posts under various categories mentioned are provisional. Instructions issued by Govt. from time to time regarding reservation will apply in this recruitment.
5. Written test will tentatively be held on 16.10.2016. Exact schedule will be displayed on the website on 03.10.16.
6. There after admit cards can be downloaded from the website. Further the candidates are advised to keep checking the examination website for updates and information, if any.
7. No TA/DA will be given for appearing in the written exam that will be conducted at Patiala.
8. It is the responsibility of the applicant that he/she has in-time verified that the University /Institution from which he/she has acquired the academic qualification is duly approved by the competent authority in the said stream on the date he/she has acquired the qualification. He/she must also be conscious about the legal aspects involved here. In the event that the department seeks any information in this regard and the Applicant is not able to in-time-produce the specified documents, his/her candidature shall be rejected without assigning any further opportunity. Such applicants may however be allowed to appear in the written test subject to the grant of Provisional Admit Card and the entire risk shall be borne by the Candidate.

- 9 No extra weight age shall be admissible to the Applicants possessing higher qualification or experience.
- 10 Mere issuance of Admit Card and appearing in the written test will not make candidate eligible for selection. After publication of final merit lists, department will conduct verification of requisite documents and eligibility conditions, any violation/wrong information will lead to disqualification of candidature. During Document Checking if any candidate fails to produce the original documents/certificates regarding qualification, category etc. he/she shall cease to have any right for selection and in that case the candidate next in the rank list shall be considered for selection. No claim whatsoever on this account shall be maintainable.
- 11 The Employees service Bye Laws Rules 1977 as amended as per Punjab Govt. Notification issued vide No.GSR.45/Const/Art/ 309 /2004 Dated 30th June, 2004 and duly approved by the Board of Directors of the PWRMDC. in its 165th meeting (Item No. 165.5) held on 22-09-2004 will apply for this recruitment.
- 12 All candidates are required to keep in touch with website www.govt.thapar.edu All contents detailed here on website shall prevail. All subsequent Notices shall also be ONLY displayed on this website.
- 14 Applicants are advised to visit the website www.govt.thapar.edu and check their E-mail accounts (inbox as well as spam box) regularly for updates and important information. Unnecessary correspondence with the PWRMDC and the Thapar University, Patiala should be avoided. The place of exam and admit card will be available on website www.govt.thapar.edu only.
- 15 If any information/certificates/documents are found false at any stage, the registered candidate shall be liable for disqualification and prosecution in accordance with the provisions of the law.
- 16 The Managing Director, Punjab Water Resources Management & Development Corporation reserves the right to modify, alter or withdraw the recruitment notice in respect of posts of PWRMDC at any point of time and without assigning any reason.

- 17 The candidate selected for appointment will have to submit a bond at the timing of joining the service of the Corporation that he/she will not leave the job for two years. The specimen of bond will be given with the appointment letter. If he/she intends to leave the job of the Corporation then he/she will have to deposit Rs. 75,000/- with interest thereon @ 12% per annum from the date of demand along with all charges and expenses that may be incurred by the Corporation. Further, he/she has to complete all other formalities as per the Bye Laws of the Corporation and Punjab Governments instructions issued from time to time. The specimen of the Bond will be given along with the appointment letter.
- 18 25% waiting list will be prepared and shall be valid for one year for recruitment in PWRMDC. However, the Managing Director of the PWRMDC reserves the right to increase or decrease in % age of waiting list prepared for the recruitment of Sub Divisional Engineers (Civil) in PWRMDC.
- 19 Some of the important dates are mentioned as below:

| | |
|---|---|
| Date of Advertisement | 14.09.2016 |
| Date of availability of online form | 14.09.2016 |
| Last date for applying online | 05.10.2016 till 12:00 Midnight |
| Last date for payment of application fee | 06.10.2016 |
| Last date for receipt of Hard Copy of form | 10.10.2016 till 5:00 PM |
| Start date of downloading the admit card | 11.10.2016 |
| Date (Tentative) of Exam | 16.10.2016 |
| Uploading of question paper and answer key | 17.10.2016 |
| Window for filling objection | 17.10.2016 to 21.10.2016 |
| Result of written Examination | 24.10.2016 |

HOW TO APPLY: The interested candidates will have to apply “On line application form” available at www.govt.thapar.edu meant for recruitment of the 90 posts of SDE (Civil) in the Department of Irrigation, Punjab. No separate form or application fee is required for 10 posts of SDE (Civil) in PWRMDC. Candidates are advised to go through the Instructions carefully before filling up Online Application Form for recruitment of the 90 posts of SDE (Civil) in the Department of Irrigation, Punjab at www.govt.thapar.edu

NOTES:

1. Selection will be made purely on the basis of merit in the written exam to be held at **Patiala on schedule mentioned above.**
2. In case of a tie of marks in the written test, the same shall be broken on the basis of date of birth. Candidate senior in age shall rank higher in order of merit. In the case of a tie in age also, a candidate getting higher percentage of marks secured at matriculation level shall be ranked higher in order of merit.
3. The recruitment SHALL BE MADE SUBJECT TO 100% VERIFICATION of DEGREES & CERTIFICATES from issuing authorities within six months and SHALL BE LIABLE TO BE DECLARED NULL AND VOID ABINITIO WITHOUT ANY NOTICE WHATSOEVER IN CASE ANY DOCUMENT IS FOUND FAKE OR FORGED. The PWRMDC shall immediately launch against such candidates suitable criminal proceedings besides civil proceedings to make recoveries of salaries and other emoluments paid to such candidates.

In case, a candidate already got selected in Department of Irrigation, wanted to get selected in PWRMDC will have to surrender the post of Department of Irrigation i.e as the same merit is being used for recruitment SDE (Civil) of Department of Irrigation and PWRMDC; so no candidate can retain posts in both the department at the same point of time.

4. The selection will be subject to any notification /amendments issued by Punjab Government from time to time.

- 5 For any difficulty immediate and timely reference should be made to the following:

Dr. D. Gangacharyulu, Controller of examination, Thapar University, Patiala.

E-mail: dip2016@thapar.edu

In case of any further difficulty or **Complaint; (except filing up the online application form)** an immediate reference should be in-time made to undersigned.

Er. Ajay Sharma,

Divisional Engineer (Establishment)

S.C.O.-29, Sector-26, Chandigarh.

Ph. No. **0172-2790235**

(Monday to Friday except holidays 9.30 a.m. to 5.00 p.m.)

E-mail: deestpwrmdc@punjab.gov.in

CONDITIONS WHICH MAY RENDER A CANDIDATE INELIGIBLE:

The following conditions, among others, may render the candidate's ineligible:

- a) Incomplete application and Insufficient examination fee; in the exam for selection of SDE Department of Irrigation.
- b) Wrong/incomplete information given in the application form;
- c) Candidates debarred by the any university/department/ or from other boards, Corporations etc.
- d) Non-fulfillment of any of the eligibility conditions, including those of age and educational qualifications.

INSTRUCTIONS REGARDING RESERVATION

1. The category once filled will not be allowed to be changed
2. Only Scheduled Castes, Backward Classes, Ex-Servicemen/ LDESM, of Punjab domicile are eligible for the benefit of reservation.
3. To take benefit of reservation, the reservation certificates/testimonials must be issued by the competent authority on or before 05.10.2016 as per Punjab Government instructions. No extra time will be given for production of these documents.

4. Ex-servicemen or Lineal Descendent of Ex-Servicemen (LDESM), who have domicile of Punjab, are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by District Defence Services Welfare officer/ District Sainik Welfare officer of their respective district in support of their category.
5. The lineal descendants of the Ex-Servicemen can also apply in the Ex-Servicemen category, provided they satisfy the eligibility conditions of a general category candidate. In case sufficient numbers of Ex- servicemen are available, then LDESM shall be treated as General Category candidates.
6. SC/ST candidates belonging to other States are required to fill their Post Category as General Category. They are entitled only to age relaxation and application fee concession (wherever applicable) but not entitled to avail reservation. BC category candidates are entitled for age relaxation only.
7. The calculation details of General/reserved posts indicated in this advertisement may marginally change in view of Punjab Government instructions. 50% reservation of vacancies of the quota reserved for Schedule Caste shall be offered to Balmikis and Mazhbi Sikhs, if available, as a first preference from amongst the Schedule Caste as per the Punjab Schedule Castes and Backward Classes (Reservation in Services) Act, 2006.

Punjab Government instructions dated 20.12.2001 state that it has been decided that in direct recruitment to government services the post left unfilled in the quota reserved for Balmikis/Mazhbis, Scheduled Caste Ex-Serviceman and Scheduled Caste Sportsmen, will be reserved up to 2% for the VimukatJatis and Bazigar. If no candidate of the VimukatJatis/Bazigar is eligible, the said posts will then be filled by other Scheduled Castes.

The reservation categories and their relevant explanation are provided as below:

a. BACKWARD CLASSES (PUNJAB)

- i. The candidates desiring to be considered for the Backward Classes category are required to submit a certificate as per Punjab Government letter No.1/41/93.RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005 and No.1/41/93 RCI/209, dated 24.2.2009 in the Section of prescribed performa.
- ii. The BC Certificate in performa other than the prescribed performa will not be accepted. The candidates belonging to Backward Classes are required to attach a declaration along with Backward Class certificate that no change occurred in their status and they do not fall in the section of creamy-layer as per Govt. letter No. 10/9/2009-RCI/62 Dated 08/1/2010.
- iii. The Competent Authorities to issue the necessary certificate are:
 - i. Deputy Commissioner
 - ii. Additional Deputy Commissioner
 - iii. Sub-Divisional Magistrate
 - iv. Executive Magistrate (PCS Officers only)
 - v. Tehsildar

b. EX-SERVICEMEN (PUNJAB)

- i. "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non-combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:
 - a. retired or released from such service at his or her own request after earning his or her pension; or
 - b. been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - c. been released otherwise than on his own request from such service as a result of reduction in establishment; or
 - d. been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;
- ii but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:
 - a. Pension holders for continuous embodied services
 - b. Persons with disability attributable to military service; &
 - c. Gallantry award winners

Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority i.e District Defence Services Welfare officer/District Sainik Welfare officer of their respective districts failing which would result in cancellation of their candidature.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

c) **LINEAL DESCENDENT OF EX-SERVICEMEN (PUNJAB)**

- i. Where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.
- ii. As per Punjab Government notification No.GSR9/Const./ Art309, 234 and 318/ Amd(5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET /2805 dated 14/05/2003 and;
 - a. "Lineal Descendent" mean sons/daughters (married/ un-married/ widowed I egally divorced) of the re-employed/ unemployed Ex-Serviceman.
 - b. "Wife" shall include the widow of an Ex-serviceman, provided she has not re-married up to the date of the issue of the appointment letter."
 - c. In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government.

d) **SCHEDULED CASTE, (PUNJAB)**

The competent authorities for issuing Scheduled Castes certificates are:

- i. District Magistrate/ Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (Not below the rank of 1st Class Stipendiary Magistrate);
- ii Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;
- iii Revenue Officer not below the rank of Tehsildar;
- iv Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;
- v Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands;
- vi As per para-3 of Punjab Govt. Instructions No. 1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Office competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/Mohali on the basis of their parent's service record.

Notice: **The applicants are advised in their own interest to regularly visit the website www.govt.thapar.edu and the website <http://pwrmdc.punjab.gov.in> for any news and instructions in this regard.**

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Managing Director
Punjab Water Resources Management and Development Corporation,
Chandigarh.
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