

**GOVERNMENT OF PUNJAB**  
**DEPARTMENT OF WATER SUPPLY & SANITATION**  
**GENERAL INFORMATION FOR THE CANDIDATES**

**FOR POSTS OF JUNIOR ENGINEERS (CIVIL/MECHANICAL/ELECTRICAL)**

Online applications are invited for Recruitment through written test to fill following posts in the Department of Water Supply & Sanitation, Punjab. The detailed information regarding number and type of posts, reservation chart, qualifications, and other terms and conditions etc. is given below: -

**1. TYPE AND NUMBER OF POSTS**

**1.1 Name of the post : Junior Engineer (Civil)**

Scale of Pay (Rs.) : 10300-34800+4800 Grade Pay

**Total Number of Posts: 199**

**Table showing breakup of General/Reserved category posts:**

Sr. No.	CATEGORY	NUMBER OF POSTS
1	General	85
2	Schedule Caste Mazhbi & Balmiki (Punjab)	13
3	Schedule Caste Ramdasia & Others (Punjab)	12
4	Backward Class(Punjab)	26
5	Ex-serviceman - General (Punjab)	22
6	Ex-serviceman - Schedule Caste(Punjab)	13
7	Ex Serviceman - Backward Class (Punjab)	06
8	Sportsperson – General (Punjab)	06
9	Sportsperson – Schedule Caste(Punjab)	05
10	PwD - Persons with Disabilities(Punjab)*	07
11	Freedom Fighters (Punjab)	04
	<b>Total</b>	<b>199</b>

*For Instructions regarding reservation please refer sr. no. 12*

**1.2 Name of the post : Junior Engineer (Mechanical / Electrical)**

Scale of Pay (Rs.) : 10300-34800+4800 Grade Pay

**Total Number of Posts: 11**

**Table showing breakup of General/Reserved category posts:**

Sr. No.	CATEGORY	NUMBER OF POSTS
1	General	05
2	Schedule Caste Mazhbi & Balmiki(Punjab)	02
3	Schedule Caste Ramdasia & Others (Punjab)	01
4	Backward Class(Punjab)	01
5	Ex-serviceman - General (Punjab)	01
6	PwD - Persons with Disabilities(Punjab)*	01
	<b>Total</b>	<b>11</b>

*For Instructions regarding reservation please refer sr. no. 12*

## **2. GENERAL INSTRUCTIONS FOR RESERVED CATEGORIES FOR THE POST OF JE (CIVIL) AND JE (MECHANICAL/ELCTRICAL):**

- 2.1** The benefit of reservation shall only be available to the candidates, who are bonafide residents of Punjab State.
- 2.2** The candidates belonging to reserved categories shall clearly indicate, in the application form the category under which he/she wants to be considered. The category of reservation once opted will not be allowed to be changed.
- 2.3** \*Posts for PwD (Persons with Disabilities) category will be filled as per Punjab Government instructions mentioned at sr. no. 12 (VIII-f) in the last of this advertisement.
- 2.4** Eligibility criteria for claiming reservation under PwD (Persons with Disabilities) category is as below:

<b>Sr. No.</b>	<b>Name of the Post</b>	<b>Type of Disability</b>
1.	<b>JE (Civil)</b>	One Arm, One Leg, Both Legs, Hearing Handicapped
2.	<b>JE (Mechanical/Electrical)</b>	<b>For Mechanical:</b> One Arm, One Leg, Hearing Handicapped <b>For Electrical:</b> One Leg, Hearing Handicapped

- 2.5** Candidates with any disability other than specified in above table are not eligible to apply under any category.
- 2.6** Reservations for various categories is as per Policy/instructions of the Punjab Government.

## **3. FEE**

The candidates are required to pay the application fee as mentioned below:

<b>Sr. No.</b>	<b>Application Fee (Non-refundable)</b>	
1	Schedule Caste (SC)/Schedule Tribes (ST)/PwD (Persons with disabilities)/Backward Class(BC)	Rs.500/- (Five hundred only)
2	Other Categories	Rs.1000/- (One thousand only)

\* Mode of payment is mentioned at sr. no.11.8 (iv)

## **4. NATIONALITY AND CHARACTER CERTIFICATE:**

- 4.1** A candidate shall be a:
- Citizen of India; or
  - Citizen of Nepal; or
  - Subject of Bhutan; or
  - Tibetan refugee who came over to India before the 1<sup>st</sup> January 1962, with the intention of permanently settling in India; or
  - A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka

and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

**4.1.1** Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

**4.1.2** A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or the Board, as the case may be, on his furnishing proof that he has applied for the certificate but he shall not be appointed to the service unless the necessary certificate is given to him by the Government of Punjab in the Department of Home Affairs and Justice.

**4.2** A selected candidate shall produce following additional certificates: -

- a) a certificate of character from the principal academic officer of the university, college, school or institution last attended and
- b) A self-declaration to the effect that he/she has never convicted for any criminal offence involving moral turpitude and that he/she has never been dismissed or removed from services of any State Government or of Government of India, or of any Public-Sector Undertaking.

## **5. AGE CRITERIA**

**5.1** Candidates should not be below 18 years and above 37 years of age as on 1-1-2018.

**5.2** The upper age limit is relaxed up to 45 years for Punjab Government and its Board/Corporation/Commission and Authorities employees, all States/Centre Government employees

**5.3** The upper age limit is relaxed up to 42 years for Schedule Castes and Backward Classes of Punjab.

**5.4** Ex-serviceman of Punjab domicile shall be allowed to deduct the period of his service in the armed forces of union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the service rules concerned by more than 3 years, he shall be deemed to satisfy the condition regarding the age limit.

**5.5** Upper age limit is also relaxed up to 42 years for Widows/Divorcees and certain other category of women.

**5.6** Upper age limit is also relaxed up to 47 years for PwD (People with disabilities) for Punjab

**6. EDUCATIONAL QUALIFICATIONS AS ON LAST DATE OF RECEIPT OF APPLICATIONS**

Sr. No.	Name of Post	Eligibility
1	<b>Junior Engineer (Civil)</b>	Should possess three years* Diploma in Civil Engineering or its equivalent/ higher qualification from a recognized university or institution or any other equivalent or higher qualification recognized by the government.
2	<b>Junior Engineer (Mechanical/Electrical)</b>	Should possess three years* Diploma in Mechanical/ Electrical Engineering or its equivalent/ higher qualification from a recognized university or institution or any other equivalent or higher qualification recognized by the government.

- 6.1** \*Candidates who have completed Diploma in 2 years with admission through Lateral Entry are eligible to apply. As per Punjab Government Notification no. 8/10/2018-1TE2/1175988/1 dated 28.02.2018, eligibility for "Lateral Entry" means candidates who have passed 10+2 Science from a board recognized or established by Central/ State Government with Vocational/ Technical Subjects or 10th from a board recognized or established by Central/ State Government with 2 years ITI with appropriate specialization on that order shall be eligible for admission to second year Diploma courses of appropriate program.
- 6.2** Candidates who have obtained Diplomas or Degrees through Distance Education Mode after the academic year 2005 to onwards, shall not be eligible to apply but those candidates who were enrolled during the academic years 2001-2005 and have obtained Diplomas and Degrees through Distance Education Mode shall be eligible to apply subject, however, to their clearing/passing the forthcoming test to be conducted by AICTE in May-June 2018 or on such dates as AICTE may determine, within stipulated time as per the direction issued by the Hon'ble Supreme Court in its judgment dated 03.11.2017 in CA No. 17869-17870 of 2017. If they clear/pass the test so conducted by AICTE, then they shall be considered for appointment to the post of JE's otherwise, if they are not able to clear/pass the above mentioned test, their candidature shall be rejected.
- 6.3** No person shall be appointed to any post in any service by direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time.
- 6.4** Provided further that where a War Hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi language.
- 6.5** Provided further that where a ward of Defence Service Personnel, who is a bona-

fide resident of Punjab State, is appointed by direct appointment, he shall have to pass an examination of Punjabi language equivalent to Matriculation Standard or shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of appointment.

**6.6** Candidate himself/herself will be responsible for his/her eligibility in accordance with the minimum qualifications provided above.

## **7. CONDITIONS REGARDING FIXED MONTHLY EMOLUMENTS:**

The emoluments, as per Government Instructions issued vide Notification No. 7/204/2012-4 FPI/66 dated 15-01-2015 Govt. of Punjab Deptt. of Finance (Finance Personnel-I Branch) Chandigarh and notification No. 1/62016-4P.P.1/834680/1 dated 07-09-2016 Govt. of Punjab Deptt. of Personnel (Personnel Policies-1 Branch) Chandigarh, as amended from time to time, payable for the new recruitments and other conditions are as under:

- 7.1** On direct recruitment during probation period of **three years** including extended probation period, if any, an employee shall be paid fixed emoluments, which shall be equal to the minimum of the pay band of the new post and during probation period he/she shall not be entitled to any grade pay, annual increment or any other allowance except travelling allowance.
- 7.2** On successful completion of probation period, pay of an employee shall be fixed at minimum of the pay band of the post including grade pay. All other allowance admissible to the post shall be payable thereafter.
- 7.3** The period of probation including the extended period, if any, shall not be counted for the grant of time scale.
- 7.4** If candidate is working in the Punjab Government office and he/she had lien on some post, then during the probation period of his/her new post, he/she shall be paid the pay which he/she was drawing on the post on which he/she had the lien.
- 7.5** The employee shall however during the probation period be covered under New Defined Contributory Pension Scheme and government matching share will also be provided.
- 7.6** In case of consolidated pay is less than the prevailing DC rates then only selected candidates will be paid emoluments as per prevailing DC rates at that time.

## **8. MODE OF SELECTION:**

- 8.1** Selection will be based purely on the merit in the written test except Sports person category which shall be determined as per Sports Gradation Policy No. 47/26/83-5Edu./2036 dated 10.12.1997) subject to fulfilling the minimum marks criteria in written test and other eligibility conditions.
- 8.2** In case of a tie of marks in the written test, the merit in that case shall be determined on the basis of date of birth. Candidate senior in age shall rank higher in order of merit. In the case of a tie in age also, a candidate getting higher percentage of marks secured at matriculation level shall be ranked higher in order of merit.
- 8.3** Written test will contain 100 multiple choice questions, with single correct answer, of

one mark each. The paper will be of 120 minutes' duration and total of 100 marks.

- 8.4** There will be negative marking (1/4th marks shall be deducted for every wrong answer).
- 8.5** Minimum qualifying marks for SC/ST, Ex-servicemen SC and Sports Person SC categories will be 25 and for all other categories will be 30.
- 8.6** Kindly visit website [www.govt.thapar.edu](http://www.govt.thapar.edu) for more details regarding pattern and syllabus, and marking related details.
- 8.7** The recruitment SHALL BE MADE SUBJECT TO 100% VERIFICATION of ALL CERTIFICATES within six months of joining the service and SHALL BE LIABLE TO BE DECLARED NULL AND VOID AB INITIO WITHOUT ANY NOTICE WHATSOEVER IN CASE ANY DOCUMENT IS FOUND FAKE OR FORGED. The department shall also without fail launch against such candidates, suitable criminal proceedings besides civil proceedings to make recoveries of salary and other emoluments paid to such candidates.
- 8.8** The selection will be subject to any notification /amendments issued by Punjab Government from time to time.
- 8.9** Waiting list of the candidates will be prepared and shall be valid for one year from the date of publication of result.

**9. CONDITIONS WHICH MAY RENDER A CANDIDATE INELIGIBLE FOR RECRUITMENT:**

The following conditions, among others, may render the candidate ineligible:

- i. Incomplete application and Insufficient application fee.
- ii. Submission of form by any means other than ONLINE at the portal [www.govt.thapar.edu](http://www.govt.thapar.edu).
- iii. Wrong/incomplete information given in the application form.
- iv. Candidates debarred by Service Selection Boards/Service Commissions etc.
- v. Non-fulfillment of any of the eligibility conditions, including those of age and educational qualification.
- vi. Any candidate found indulging in unfair practices during the conduct of exam.

**10. IMPORTANT INSTRUCTIONS/INFORMATION:**

- 10.1** Application Form and other details will be available at the website:- [www.govt.thapar.edu](http://www.govt.thapar.edu).
- 10.2** Candidate should fill only one form and clearly mention the category. He/She can fill sub-category also e.g. if a candidate belongs to SC (Mazhbi & Balmiki) category and is also an Ex-Serviceman, he/she should fill his/her category as SC (Mazhbi & Balmiki) and should select Ex-Serviceman status in Sub-category. In this case the candidate, will be considered for selection against both the categories i.e. SC (Mazhbi & Balmiki) and Ex-Serviceman – SC.
- 10.3** Number of posts advertised or the reservation there of etc., can be increased or decreased without assigning any reason and in this regard, the decision of Punjab Govt. shall be final.
- 10.4** Candidates belonging to SC/ST/PwD (Persons with Disabilities)/BC categories of

Punjab are required to deposit fee of Rs. 500/- only. All others are required to deposit fee of Rs. 1000/- only through online mode or in cash through bank challan generated on submission of online application.

- 10.5 Applications without fees or incomplete application will be rejected without intimation.
- 10.6 Admit cards can be downloaded from the website. The candidates are further advised to keep checking the above referred website for updates, if any.
- 10.7 The written test will be held, tentatively, on 29-07-2018. However, the exact schedule of the test will be displayed on the website.
- 10.8 No TA/DA will be given for appearing in the test.
- 10.9 It is the responsibility of the applicant to ensure that he/she has verified in-time that the University/Institution from which he/she has acquired the academic qualification is duly approved by the competent authority in the said stream on the date he/she has acquired the qualification. Candidate must also be conscious about the legal aspects involved here.
- 10.10 In the event that the department seeks any additional information with regards to eligibility and the applicant is not able to produce the specified documents within specified time, his/her candidature shall be rejected without granting any further opportunity. Such applicants may however be allowed to appear in the written test subject to the grant of Provisional Admit Card and the entire risk shall be borne by the Candidate.
- 10.11 No extra weightage shall be admissible to the applicants possessing higher qualification or experience.
- 10.12 Mere issuance of Admit Card and appearing in the written test will not make a candidate eligible for selection. After publication of the final merit list, department will conduct verification of requisite documents and eligibility conditions. Any violation or supply of wrong information or failure to produce the original documents/certificates regarding qualification, category etc. at the time of document checking will lead to disqualification of candidature. In that case the candidate next in the merit list shall be considered for selection. No claim whatsoever on this account shall be entertained.
- 10.13 Punjab Civil Services (General and Common Conditions of Service) Rules, 1994 and Punjab Water Supply and Sanitation, Junior Engineers (Group B) Service Rules, 2017 as amended from time to time will apply in this recruitment.
- 10.14 All candidates are required to visit the website [www.govt.thapar.edu](http://www.govt.thapar.edu) regularly and also check their registered email accounts (inbox as well as spam box) for updates and important information. All contents detailed here on website shall prevail. All subsequent Notices shall also be displayed ONLY on this website. If the Candidate misses any important notice, then it will be entirely his/her personal responsibility. Unnecessary correspondence with Department should be avoided.
- 10.15 **If after appointment, any information/certificates/documents are found false at any stage, the selected candidate shall be liable for disqualification/dismissal from services and prosecution in accordance with the provisions of law.**

**10.16** The Department of Water Supply & Sanitation, Punjab reserves the right to modify, alter or withdraw this recruitment process at any point of time and without assigning any reason.

**10.17** Some of the important dates are provided below:

<b>Date of Advertisement</b>	<b>15.06.2018</b>
<b>Date of availability of online form</b>	<b>16.06.2018</b>
<b>Last date for applying online</b>	<b>11.07.2018</b>
<b>Last date for payment of application fee</b>	<b>12.07.2018</b>
<b>Start date of downloading the admit card</b>	<b>16.07.2018</b>
<b>Date of Written Examination</b>	<b>29.07.2018</b>
<b>Uploading of question paper and answer key</b>	<b>30.07.2018</b>
<b>Window for filling objections</b>	<b>30.07.2018 to 03.08.2018</b>
<b>Result of Written Examination</b>	<b>14.08.2018</b>

Other details pertaining to examination dates will be displayed on website.

## **11. HOW TO APPLY**

- 11.1** Candidates are advised to go through the instructions carefully before filling up Online Application Form. The candidate will have the facility to change/modify the particulars filled in the application form till the last date of filling the application. No request for change/modification shall be entertained under any circumstance after the closing of date of receipt of applications. The Department shall not be responsible for any consequences arising out of incorrect filling up of Application Form.
- 11.2** Candidate should fill only one form and clearly mention the category. He/She can fill sub-category also e.g. if a candidate belongs to SC (Mazhbi & Balmiki) category and is also an Ex-Serviceman, he/she should fill his/her category as SC (Mazhbi & Balmiki) and should select Ex-Serviceman status in Sub-category. In this case the candidate, will be considered for selection against both the categories i.e. SC (Mazhbi & Balmiki) and Ex-Serviceman – SC.
- 11.3** Each candidate shall fill particulars like name of the candidate, father's name and date of birth etc. as given in the matriculation or equivalent certificate.
- 11.4** Any person trying to upload pseudo application/photographs or any other such material would be proceeded against as per law. IP address of the computer system accessing the Online Application Form shall be noted for security purposes.
- 11.5** The candidates can apply ONLY by filling Online Application Form, a link of which is available on the website [www.govt.thapar.edu](http://www.govt.thapar.edu). No other means/mode of application (through post, email, fax, submission of Curriculum Vitae etc.) shall be accepted.
- 11.6** Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on web server on account of heavy load on Internet/Website. No request on this ground shall be entertained for extension in last date for submission of application.
- 11.7** The candidate must have the following before attempting to fill Online Application



Form:

- i. A valid email account which has not been used for filling Online Application Form by any other candidate applying for this Examination. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying online. Two or more candidates CANNOT share the same email ID. All future correspondence with the candidate will be made through the registered email ID.
- ii. The candidate may register any mobile number for communication. More than one candidate may register the same mobile, however, information given on that mobile number shall be deemed to have been delivered to all such candidates.
- iii. Scanned copy of a recent passport size photograph (jpg/jpeg format) as per specifications given below:
  - a. Photograph must be a recent passport size colour photograph with light background.
  - b. While taking photograph please look straight at the camera with a relaxed face.
  - c. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
  - d. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face in a manner that it obscures the features.
  - e. Size of file (jpg/jpeg format) should not exceed 50 KB.
  - f. Photograph not uploaded as per above details can lead to cancellation of candidature.
- iv. Scanned copy of the signature of the candidate (jpg/jpeg format), as per specification given below:
  - a. The Candidate has to sign on white paper with black/blue ink/ball pen.
  - b. The Candidate must sign clearly so that the scanned image is clear because the same shall be used for verification at the time of the examination. Candidates are warned against making someone else sign on their behalf as it would be viewed as an attempt to Impersonate, which may lead to rejection of the candidate's candidature and may result in legal action against such a candidate.
  - c. The scanned image of the candidate's signature will be used for comparison at all stages of examination and Document Checking. The candidate must maintain uniformity in the format of signatures affixed at various stages of selection process. The signature should be of the usual kind which the candidate uses for official purposes. Any attempt to modify or using confusing signature shall be taken as an effort on the part of the candidate to impersonate or of using some other ill intent. If at any stage scanned signature of the candidate does not match with the signature on any other document, where he/she is required to sign,

then the candidature of the Candidate may be rejected without any further enquiry or opportunity being given to the Candidate.

- d. Size of file (jpg/jpeg format) should not exceed 20 KB.
- e. Signatures not uploaded as per above details can lead to cancellation of candidature.

**Note:** Candidate must keep following details ready with them before clicking on the registration button for starting their online application process :

- a. Personal demographic details including Date of Birth and Nationality.
- b. Mobile Number
- c. Personal Email ID
- d. Reservation category details
- e. Qualification certificate as per eligibility.
- f. Proof of passing of Punjabi
- g. Soft Copies of Scanned Photograph and Signatures.

### 11.8 Steps to apply for exam

- i. Candidate can apply online at [www.govt.thapar.edu](http://www.govt.thapar.edu) from anywhere at home, at any place where there is an access to the Internet.
- ii. Complete form is available on the site [www.govt.thapar.edu](http://www.govt.thapar.edu). Every successful registration will be allotted the Login id and password.
- iii. You will be shown links to upload your photograph and signature. After uploading the Photograph and Signature you can find the link to view the application form.
- iv. Application fee can be paid either online or through Bank challan in any of the State Bank of India branch till next day of filling application.
- v. Candidates are not required to send the hard copy of the application form.
- vi. Incomplete form or forms filled with wrong information the candidature shall stand automatically cancelled / rejected and shall not be considered for further processing.
- vii. For any difficulty in (i) Understanding the instructions as above, (ii) Filling the Application Form, (iii) Downloading the Admit Card, and (iv) Any subsequent instructions displayed on Website etc., immediate timely reference should be made to the following during working hours from 9.00 A.M to 5.00 P.M. on all working days i.e. Monday to Friday.:

**Dr. S S Bhatia, Dean of Academic Affairs,  
Thapar Institute of Engineering & Technology, Patiala.  
Mobile No.- 8557882876 or 8557884676  
E-mail: [dwssp2018@thapar.edu](mailto:dwssp2018@thapar.edu).**

- viii. Only Online registered application forms shall be entertained.

### 12. INSTRUCTIONS REGARDING RESERVATION

- i. The category once filled will not be allowed to be changed.
- ii. Only Scheduled Castes, Backward Classes, Ex-Servicemen/ Lineal Descendent of

- Ex-Servicemen (LDESM), PwD (People with Disabilities), Freedom Fighter & Sports Persons of Punjab domicile are eligible for the benefit of reservation.
- iii. To take benefit of reservation, the reservation certificates/testimonials must be issued by the competent authority on or before the last date of receipt of applications. No extra time will be given for production of these documents.
  - iv. Sportspersons seeking reservation under Sports quotas should have Sports Gradation Certificate issued by Director Sports, Punjab as per the latest instructions to claim benefit under this category.
  - v. Ex-servicemen or Lineal Descendent of Ex-Servicemen (LDESM), who are domiciles of Punjab, are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by District Defence Services Welfare Officer/ District Sainik Welfare Officer of the irrespective district in support of their claim.
  - vi. The lineal descendants of the Ex-servicemen can also apply in the Ex-Servicemen category, provided they satisfy the eligibility criteria of a general category candidate. In case sufficient number of Ex-servicemen are available, then LDESM shall be treated as General Category candidates.
  - vii. SC/ST candidates belonging to other states are required to fill their Category as General Category. They are entitled only to fee concession but not entitled to avail reservation/age relaxation.
  - viii. The calculation details of General/reserved posts indicated in this advertisement may marginally change in view of Punjab Government instructions. 50% reservation of vacancies of the quota reserved for Schedule Caste shall be offered to Balmikis and Mazhbi Sikhs, if available, as a first preference from amongst the Schedule Caste as per the Punjab Schedule Castes and Backward Classes (Reservation in Services) Act, 2006. In cases where odd number of SCHEDULE CASTE posts are available, the distribution will be done as under:

Number of Schedule Caste seats available	Distribution of seats of column 1	
	Schedule Caste (Mazhbi & Balmiki)	Schedule Caste (Others)
1	1	0
3	2	1
5	3	2
7	4	3

In terms of Punjab Government (Deptt. of Welfare-Reservation Cell) instructions issued vide letter No. 1/3/98-RC1/948 dated 20.12.2001, the post left unfilled in the quota reserved for Balmikis/Mazhbis, Scheduled Caste Ex-Serviceman and Scheduled Caste Sportsmen, will be reserved up to 2% for the Vimukat Jatis and Bazigar. If no candidate of the Vimukat Jatis/Bazigar is eligible, the said posts will then be filled by other Scheduled Castes.

The reservation categories and their relevant explanation is provided as below:

a) **BACKWARD CLASSES (PUNJAB)**

- i) The candidates desiring to be considered for the Backward Classes category are required to submit a certificate as per Punjab Government letter No. 1/41/93.RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005 and No. 1/41/93RCI/209, dated 24.2.2009 in the Section of prescribed proforma.
- ii) The BC Certificate in proforma other than the prescribed proforma will not be accepted. The candidates belonging to Backward Classes are required to attach a declaration along with Backward Class certificate that no change occurred in their status and they do not fall in the section of creamy-layer as per Govt. letter No. 10/9/2009-RCI/62 Dated 08/1/2010.
- iii) The Competent Authorities to issue the necessary certificate are:
  - i. Deputy Commissioner
  - ii. Additional Deputy Commissioner
  - iii. Sub-Divisional Magistrate
  - iv. Executive Magistrate(PCS Officers only)
  - v. Tehsildar

b) **EX-SERVICEMEN(PUNJAB)**

- i) "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non-combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:
  - a. retired or released from such service at his or her own request after earning his or her pension; or
  - b. been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
  - c. been released otherwise than on his own request from such service as a result of reduction in establishment; or
  - d. been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;
- ii) but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:
  - a. Pension holders for continuous embodied services
  - b. Persons with disability attributable to military service; &
  - c. Gallantry award winners

Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority i.e. District Defence

Services Welfare officer/ District Sainik Welfare officer of the irrespective districts failing which would result in cancellation of their candidature.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

c) LINEAL DESCENDENT OF EX-SERVICEMEN (PUNJAB)

- i) Where an Ex-serviceman is not available for recruitment against are served category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.
- ii) As per Punjab Government notification no. GSR9/Const./ Art. 309, 234 and 318/Amd(5)/2003 dated 06/11/2002 and letter no. 1/28/92-3ET/2805 dated 14/05/2003 and;
  - a. "Lineal Descendent" means sons/ daughters (married/ unmarried/ widowed legally divorced) of the re-employed/ unemployed Ex-Serviceman.
  - b. "Wife" shall include the widow of an Ex-serviceman, provided she has not re-married up to the date of the issue of the appointment letter."
  - c. In any case, including the case where the Ex-Serviceman has died, his sons/ daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government.

d) SPORTS PERSON (PUNJAB)

A candidate can claim reservation under the Sports Person category only if:

- i. He/ She belongs to State of Punjab; and
  - a. has won National Championship in team or individual events while representing the State of Punjab in such sports events as have been conducted by such respective National Federations as are affiliated to the Indian Olympic Association; or
  - b. has won National Championship in team or individual events which are organized by the Indian Olympic Association; or
  - c. has won first, second or third position in team or individual events and/ or he has won Gold or Silver or Bronze Medal, at International Sports meets, conducted by International Federations affiliated to the International Olympic Committee or by the International Olympic Committee itself.
- ii) If candidate belongs to Sports Person, Punjab Category, an attested copy of Gradation Certificate strictly in accordance with the Punjab Sportsman Rules, 1988 issued by the competent authority should be submitted to the department, as and when required.
- iii) Director Sports, Punjab is the competent authority to issue Sports Gradation Certificate and any other Sports Certificate issued by any other authority will not be accepted a valid Certificate for claim of reservation under the Sports

Person, Punjab Category.

- iv) Applicants claiming reservation under Sports Person, Punjab Category must submit Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

e) SCHEDULED CASTE,(PUNJAB)

The competent authorities for issuing Scheduled Castes certificates are:

- i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (Not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate);
- ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate;
- iii) Revenue Officer not below the rank of Tehsildar;
- iv) Sub Divisional Officer(C) of the area where the candidate and or his family formally resides;
- v) Administrator/ Secretary to Administrator/ Development Officer Lakshadweep Islands;
- vi) As per para-3 of Punjab Govt. Instructions no. 1/8/2007-RC-1/815, dated 10<sup>th</sup> July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/ Mohali on the basis of their parent's service record.

f) PwD (PERSONS WITH DISABILITIES, PUNJAB)

**(I) Definition:**

The definitions for PwD (Persons with disabilities) as per Govt. of Punjab (Deptt. of Social Security and Women & Child development-disability branch) Instructions issued vide letter no. 9/23/2015-3-DC/506 dated 24-06-2015 (Copy attached) is as below:

**1. Hearing Impairment:**

"Hearing impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

**2. (a) Locomotor disability:**

"Locomotor disability" means disability of the 9 bones, joints or muscles leading to substantial restriction of the movement of the limbs or more any form of cerebral palsy.

**(b) Cerebral Palsy:**

"Cerebral Palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the prenatal, peri-natal or infant period of development.

- (c) All the cases of orthopedically handicapped persons would be covered under category of "locomotor disability or Cerebral Palsy".

**(II) Identification of Jobs/ Posts:**

The Ministry of Social Justice and Empowerment, Government of India identified the jobs/posts suitable to be held by persons with disabilities and the physical requirement for all such jobs/ posts vide their notification no. 16-15/2010-DD.III dated 29-07-2013 (Available on website - www.socialjustice.nic.in). Government of Punjab vide its letter no. 3/39/2014-3Dis.Br./972-980 dated 10.07.2014 has adopted this list as below:

Posts identified for being held by persons with disabilities:

Sr.No.	Designation	Physical requirement	Categories of Disabled suitable for the Job
1	Junior Engineer (CIVIL)	S, ST, W, BN, MF, SE, RW, H, C	OA, OL, BL, HH
2	Junior Engineer (Mechanical)	S, ST, W, BN, KC, MF, SE, RW, H, C	OA, OL, HH
3	Junior Engineer (Electrical)	S, ST, W, BN, PP, KC, MF, SE, RW, C	OL, HH

\*Abbreviations used: S - Sitting, St -Standing, W - Walking, BN - Bending, MF - Manipulation of Fingers, SE - Seeing, RW - Reading and Writing, H - Hearing, C -Communication, KC - Kneeling and Crouching, PP - Pulling and Pushing, OA - One Arm, OL - One Leg, BL - Both Leg, HH - Hearing Impaired.

**(III) Degree of Disability for Reservation:**

Only such persons would be eligible for reservation in service/post who suffer from not less than 40 percent of relevant disability. A person who wants to avail the benefit of reservation would have to submit at the time of counselling ,a disability certificate issued by a competent authorities of the concerned District or place of which the candidate is permanent resident, failing which the candidature will be cancelled.

- g) SON/DAUGHTER/GRAND SON/GRAND DAUGHTER OF FREEDOM FIGHTERS (PUNJAB)
- i) Candidates claiming to be son/grandson/daughter/granddaughter of Freedom Fighters are required to submit a certificate issued by the competent authority (i.e. Deputy Commissioner of the district concerned) as per Punjab Government Instructions No. 9 (13) 3P-II-84/5822 dated 4/4/1985, No.1(135)-8P-II/7/310/20, dated 19.6.91 and No. 4-13-8 P-11-97/10112 dated 22/8/1997.
  - ii) Only those Freedom Fighters and their son/daughter/grand-son/grand-daughter are eligible for consideration for reservation under this category who:
    - a. Belong to the State of Punjab; and
    - b. have either been granted a Freedom Fighter pension by the Punjab Government or have been awarded Tamra Patra by the Government of India; or
    - c. are otherwise eligible for the grant of Freedom Fighter pension and Tamra Patra but for any reason whatsoever did not apply for Freedom Fighter pension and Tamra Patra but can obtain Freedom Fighter/ son/daughter/grand-son/grand-daughter of Freedom Fighter certificate from the General Administration

(Political wing) of the Punjab Government. They should submit the Freedom Fighter pension and Tamra Patra in original with attested copy at the time of counseling, failing which would result in cancellation of their candidature.

h) War hero

- (i) "War hero" means a defence services personnel, or a para-military forces personnel, who is bona-fide resident of Punjab State and has been killed or discharged from service on account of disability suffered by him on or after 1st January, 1999, while fighting in a war declared so by the Government of India, in operations in Kargil or any other sector in J&K in the ongoing conflict with Pakistan or in any other operations which may be notified by the State Government to have been undertaken for preserving the unity and integrity of the Country; or
- (ii) a defence service personnel or a para-military forces personnel who was a bona-fide resident of Punjab State and was posthumously decorated with ParamVir Chakra, Mahavir Chakra or Vir Chakra; provided that,-
  - (a) In exceptional instances, the cases of such War Heroes may also be covered, with the prior approval of the Department of Personnel who though not bona-fide residents of Punjab State are yet closely connected to the State of Punjab;
  - (b) In the case of War Heroes, falling in the category (ii) above, the benefits to be given by the State Government will be restricted only to first generation dependent members/next of the kin.

Note:- The Government reserves the right to include any other category of Awardees for the purpose of providing employment to the category of War Heroes, as may be notified.