



**DEPARTMENT OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING**  
Government of Punjab, India

*Advertisement No.: IT/Recruitment/2016*

Eligible applicants are invited to personally submit online applications on all days during **December 30, 2016 to January 21, 2017 (up to 12.00 midnight)** in the prescribed online format available at [www.govt.thapar.edu](http://www.govt.thapar.edu) for the different categories of posts with payment mode as prescribed: -

<b>Application Fee (Non-refundable)</b>	
General	Rs. 1500/- ( One thousand five hundred only)
ESM of Punjab	Rs. 750/- (Seven hundred fifty only)
SC / ST of Punjab	Rs. 375/- (Three hundred Seventy Five only)

**Please ensure that you fulfil the following conditions of eligibility in terms of educational qualifications, age and nationality.**

**1. Educational Qualifications as on 21/01/2017**

- The Candidate should be qualified as per Detailed Notice inviting Recruitment.
- Punjabi of Matric or *its equivalent standard* from any recognized Institution/Board or should have passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab.

Note related to Para 1 (b) However, if you are an Ex-servicemen or one of their dependents, you are eligible to apply. If you are selected, then you will have to pass Punjabi examination of Matriculation standard within time period from the date of joining the service as specified by Punjab Governments latest instructions.

**Important Note:**

The candidates **MUST** possess the requisite qualification mentioned above on or before 21.01.2017 (i.e. The Last date of Submission of online Application Forms.) During various stages of selection process, the candidature of the candidate shall be 'purely provisional' subject to his/her fulfilling the eligibility criteria and verification of documents by the DTEIT.

**2. Age as on 01.01.2016 (Category Wise)**

- Candidates should not be below 18 years and above 37 years of age as on 01.01.2016
- The upper age limit is relax-able up to 45 years for all Government employees.
- The upper age limit is relax-able to the extent of 5 years i.e. up to 42 years for Scheduled Caste/Backward Classes **of Punjab**.
- Ex-Servicemen of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in

the service rules concerned by more than three years, he shall be deemed to satisfy the conditions regarding age limit.

2.5 The upper age limit is relax-able up to 42 years for Widows.

2.6 The upper age limit is relax-able to the extent of 10 years i.e. up to 47 years for Physically Handicapped of Punjab.

### **3. NATIONALITY:**

A candidate shall be a

- i. Citizen of India; or
- ii. Citizen of Nepal; or
- iii. Subject of Bhutan; or
- iv. Tibetan refugee who came over to India before 1<sup>st</sup> January, 1962 with the intention of permanently settlement in India; or
- v. A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic Of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intension of permanently setting in India;

Provided that a candidate belonging to categories (ii), (iii), (iv) and (v) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

### **4. Mode of Payment**

Pay-in-Slip will be generated after filling the online application form. Go to the nearest branch of State Bank of Patiala and deposit the requisite application fee using this pay-in-slip on next working day. Last date for depositing the application fee is 23/01/2017. One copy of the application fee pay-in-slip will be retained by the candidate and one copy must be attached with the printout of the completely filled online application form to be deposited at DTEIT Cell at TU.

### **5. Details of Posts**

- (i) **Craft Instructor:** 423 posts as detailed hereunder in the table. Selection will be on the merit of written test. Candidates applying for posts at S.No 18 & S.No. 37 are also required to qualify Skill test as explained at point 7 herein the instructions.

**Reservation Chart**

Sr. No.	Name or Trade	Code	No. of Post	SC Others	SC ESM	SC Sports	Balmiki /Mazbi	Balmiki /Mazbi EsM	Balmiki /Mazbi Sports	BC	BC ESM	ESM	Sport sman	Handi Cap	General	FF	Total
1	Allied Trade Instructor	ATR	5	1	-	-	1	-	-	-	-	-	-	-	3	-	5
2	Art and Craft Instructor	ACR	36	3	1	-	4	1	-	5	-	4	1	2	15	-	36
3	Attendant Operator Instructor	AOP	4	1	-	-	-	-	-	-	-	-	-	-	3	-	4
4	Bleaching Dying & Calico Printing Instructor	BDC	1	1	-	-	-	-	-	-	-	-	-	-	-	-	1
5	Boiler Attendant Instructor	BAT	1	-	-	-	1	-	-	-	-	-	-	-	-	-	1
6	Carpenter Instructor	CRP	12	1	-	-	1	-	-	1	1	1	-	1	6	-	12
7	Consumer Electronics Instructor	CEL	7	1	-	1	-	-	-	3	-	1	-	-	1	-	7
8	Cutting & Tailoring Instructor	CTL	30	2	1	-	2	-	2	5	2	1	1	1	13	-	30
9	Diesel Mechanic Instructor	DME	11	3	1	-	3	1	-	-	-	1	-	-	2	-	11
10	Draftsman Civil Instructor	DCE	16	1	2	-	4	-	1	2	-	-	-	-	6	-	16
11	Draftsman Mechanical Instructor	DML	8	-	1	-	1	-	-	1	-	-	-	-	5	-	8
12	Drawing Instructor	DRI	13	2	-	-	2	-	-	1	-	2	-	-	3	3	13
13	Drawing Master	DRM	5	-	-	-	1	-	-	-	1	-	-	-	3	-	5
14	Dress Making Instructor	DMK	9	1	-	-	-	1	-	1	-	1	-	1	4	-	9
15	Education Mistress	EDM	5	1	-	-	-	-	-	1	-	-	-	-	2	1	5
16	Electrician Instructor	ELE	8	1	1	-	1	1	1	-	-	1	-	-	2	-	8
17	Electronics Instructor	ECE	3	-	-	-	1	1	-	-	-	-	-	-	1	-	3
18	English Stenography Instructor	ENS	9	1	-	-	1	-	-	1	-	1	-	-	5	-	9
19	English Teacher	ENG	10	-	1	-	1	-	-	1	-	-	-	-	7	-	10
20	Fitter Instructor	FIT	22	3	1	-	1	1	1	1	1	1	-	1	11	-	22
21	Fruit Vegetable Preservation Instructor	FVP	1	-	-	-	-	-	-	-	-	-	1	-	-	-	1
22	Hair & Skin Care Instructor	HSC	4	-	-	-	1	-	-	-	-	1	-	-	2	-	4
23	Information Technology Instructor	IT	27	3	1	-	3	-	-	3	-	3	1	1	12	-	27
24	Instrument Mechanic Instructor	IM	2	-	-	-	1	-	-	1	-	-	-	-	-	-	2
25	Lab Assistant Instructor	LA	4	-	-	-	-	-	-	-	-	-	-	-	4	-	4
26	Language Teacher	LNG	4	-	1	-	1	-	-	-	-	-	-	-	2	-	4
27	Machinist Composite Instructor	MC	12	1	1	-	2	1	1	-	1	-	-	1	4	-	12
28	Machinist Grinder Instructor	MG	3	-	-	-	-	-	-	2	-	-	-	-	1	-	3
29	Maintenance Mechanic Electrical Instructor	MME	2	-	-	-	1	-	-	-	-	-	-	-	1	-	2
30	Maintenance Mechanic Mechanical Instructor	MMM	11	1	-	-	1	-	-	1	-	1	1	-	6	-	11
31	Math Instructor	MTH	3	-	1	-	1	-	-	-	-	1	-	-	-	-	3
32	Mechanic Agriculture Mechanic Instructor	MAM	2	-	-	-	1	-	-	-	-	1	-	-	-	-	2
33	Motor Mechanic Instructor	MMC	22	3	1	-	3	2	-	2	-	1	-	1	9	-	22
34	Painter Instructor	PNT	3	-	1	-	-	-	-	-	-	-	-	-	2	-	3
35	Plastic Processing Operator Instructor	PPO	3	-	1	-	-	-	-	-	-	-	-	-	2	-	3
36	Plumber Instructor	PLM	2	1	-	-	-	-	-	-	-	-	1	-	-	-	2
37	Punjabi Stenography Instructor	PS	38	5	-	-	4	1	-	4	1	3	-	1	18	1	38
38	R & A.C Instructor	RAC	13	-	1	-	2	-	-	1	-	1	-	-	8	-	13
39	Secretarial Practice Instructor	SP	4	-	-	-	-	-	-	1	1	-	-	-	1	1	4
40	Tool & Dye Instructor	TD	4	-	-	-	1	-	-	-	-	-	1	-	2	-	4
41	Tractor Mechanic Instructor	TM	10	1	-	-	2	-	-	1	-	-	-	1	5	-	10
42	Turner Instructor	TRN	22	2	-	1	2	-	1	3	1	2	-	-	10	-	22
43	Welder Instructor	WLD	11	1	-	-	1	-	-	1	1	1	-	1	5	-	11
44	Wireman	WRM	1	-	-	-	-	-	-	-	-	-	-	-	-	1	1
	<b>Total</b>		<b>423</b>	<b>41</b>	<b>17</b>	<b>2</b>	<b>52</b>	<b>10</b>	<b>7</b>	<b>43</b>	<b>10</b>	<b>29</b>	<b>7</b>	<b>12</b>	<b>186</b>	<b>7</b>	<b>423</b>

(ii) Hostel Superintendent cum PTI

Total no. of posts	SC others	SC ExSM	SC sports	Balmiki/Mazbi others	Balmiki/Mazbi ExSM	Balmiki/Mazbi sports	BC	BC ExSM	ExSM	Sports-Man others	HC	General	Freedom Fighter
24	2	1		4			3		3	1	1	9	

(iii) Store keeper

Total no. of posts	SC others	SC ExSM	SC sports	Balmiki/Mazbi others	Balmiki/Mazbi ExSM	Balmiki/Mazbi sports	BC	BC ExSM	ExSM	Sports-Man others	HC	General	Freedom Fighter
17	2	1		2			2	1	3	1	1	4	

(i) Senior Assistant

Total no. of posts	SC others	SC ExSM	SC sports	Balmiki/Mazbi others	Balmiki/Mazbi ExSM	Balmiki/Mazbi sports	BC	BC ExSM	ExSM	Sports-Man others	HC	General	Freedom Fighter
9	1			2			1		1			4	

(ii) Librarian

Total no. of posts	SC others	SC ExSM	SC sports	Balmiki/Mazbi others	Balmiki/Mazbi ExSM	Balmiki/Mazbi sports	BC	BC ExSM	ExSM	Sports-Man others	HC	General	Freedom Fighter
1	--	--	--	--	--	--	1		--	--	--	--	--

**ABBREVIATIONS:** SC: SCHEDULE CASTE, BC: BACKWARD CLASS, ExSM/ESM: EX-SERVICEMAN, FF: Freedom Fighter

**CONDITIONS REGARDING FIXED MONTHLY EMOLUMENTS:**

The emoluments, as per Government Instructions issued vide letter No. 12/155/15-5 PP2/761986/1-6 dated 25-05-2016, as amended from time to time, payable for the new recruitments and other conditions are as under:

- i. On direct recruitment during probation period of three years including extended probation period, if any, an employee shall be paid fixed emoluments, which shall be equal to the minimum of the pay band of the new post and during probation period he/she shall not be entitled to any grade pay, annual increment or any other allowance except travelling allowance.
- ii. On successful completion of probation period, pay of an employee shall be fixed at minimum of the pay band of the post including grade pay. All other allowance admissible to the post shall be payable thereafter.
- iii. The period of probation including the extended period, if any, shall not be counted for the grant of time scale.
- iv. If candidate is working in the Punjab Government office and he/she had lien on some post, then during the probation period of his/her new post, he/she shall be paid the pay which he/she was drawing on the post on which he/she had the lien.

- v. In case of consolidated pay is less than the prevailing DC rates then selected candidates will be paid emoluments as per prevailing DC rates at that time.

**6. Reservation:**

Reservation shall be as per the policy/instruction of the Punjab Govt. Reservation Charts are given above.

**7. Special Instructions:-**

1	Any candidate, if interested in applying for more than one post for which he/she is eligible, he/she shall have to fill separate application form & application fee for each post. A separate written test will be conducted for every post. The merit for these appointments will be prepared strictly on the basis of marks obtained in the written test.
2	There shall be no negative marking. Minimum 25% marks are required to qualify the exam i.e. candidates having less than 25% marks in the written test shall not be considered for selection.
3	At the time of interview/counseling Government/Semi Government employees will be required to bring no objection certificate from their employer.
4	Applicant must have acquired minimum qualification and experience on or before the last date fixed for receipt of applications. The qualification mentioned in the eligibility is the essential qualification for respective posts.
5	The experience acquired after attaining the minimum Academic/ Technical qualification will be considered and experience prior to attaining the minimum qualification will not be entertained in any case.
6	Regular Pay scale or salary per month must be mentioned in the relevant columns regarding experience. The candidate will be required to produce this experience certificate at the time of interview/counseling, which should be verified by the Labour Inspector/ Shop Inspector in case of private organization and by District Level Officer in case of recognized/ affiliated educational institutions. However experience certificate issued by the Principal of Private Institution affiliated under NCVT/ SCVT and Polytechnic/ Engineering College in Punjab should be verified by the concerned Nodal Officer/affiliating authority. Only full time experience will be accounted for. Application of candidates having experience as part time/ hourly basis will be rejected and no correspondence will be entertained in this regard.
7	Number of posts is subject to change at any time. The department can increase or decrease the number of post at any time.
8	Incomplete applications or applications submitted after due date will be rejected and no correspondence will be entertained in this respect.
9	The original documents of candidates called for interview/ counseling will be verified. In case any document is found to be false at the time of verification or at any later stage, the candidature will be cancelled. No second chance will be given to the candidate to produce original documents.
10	Merit list of applicants called for counseling will be put on the website <a href="http://www.govt.thapar.edu">www.govt.thapar.edu</a>
11	List of selected candidates will be put on the website <a href="http://www.govt.thapar.edu">www.govt.thapar.edu</a>

12	No weightage will be given to qualification and experience over and above the prescribed qualifications and experience.
13	The Director, Technical Education and Industrial Training Department Punjab reserves the right to modify or withdraw the recruitment notice without assigning any reason.
14	No travelling allowance would be admissible for appearing in the test.
15	Mere issue of admit card will not entitle a candidate to be eligible for appointment after the declaration of written examination result.

**7 Skill test for Senior Assistant (typing test on computer):**

**Total Time for Punjabi Test=10 Minutes**

**Total Time for English Test=10 Minutes**

Fifteen times the number of vacant posts to be filled (category wise) shall be short listed on the basis of merit in the written exam to be conducted first, for the Punjabi & English Typing Test. Candidates will have to clear both the Punjabi as well as English typing test. Firstly Punjabi typing test will be based on Asees or Joy font only as per candidate's choice. The candidate shall be required to have a minimum Gross speed of 30 words per minute. 8% mistakes are permissible in the Punjabi typing test. The candidates, who qualify the Punjabi typing test, shall only be allowed to appear in 2<sup>nd</sup> typing test (English). In English typing test, the Candidates have to achieve a net speed of at least 30 words per minute. The typing tests (both English and Punjabi) will be conducted on Computers only. Among all those who qualify the English typing test, the selection will be made on the basis of marks secured in the written exam conducted earlier. If the candidate fails to reach the place for skill test on the specified date and time his/her candidature will be cancelled.

**8 (i) Skill test for English Stenography Instructor (Stenography & typing test on computers):**

Fifteen times the number of vacant posts to be filled (category wise) shall be short listed on the basis of merit in the written exam for the stenography test.

**Size of paragraph:** 500 words

**Time English stenography:** 5 minutes (first two hundred and fifty words in 2 ½ minutes and then 5 minutes rest and then other two hundred and fifty words in 2 ½ minutes).

**Speed of Transcribing:** 100 w.p.m.

**Time to Transcribe on computer:** 34 minutes

The candidates, who qualify the Stenography test shall have to appear for typing test in English. Those who will achieve net speed of 40 w.pm. shall finally be considered for selection on the basis of their written test score.

**8(ii) Skill test for Punjabi Stenography Instructor (Stenography & typing test on computers):**

Fifteen times the number of vacant posts to be filled (category wise) shall be short listed on the basis of merit in the written exam for the stenography test.

**Size of paragraph:** 500 words

**Time Punjabi stenography:** 5 minutes (first two hundred and fifty words in 2 ½ minutes and then 5 minutes' rest and then other two hundred and fifty words in 2 ½ minutes).

**Speed of Transcribing:** 100 w.p.m.

**Time to Transcribe on computer:** 34 minutes

The candidates, who qualify the Stenography test shall have to appear for typing test in Punjabi. Those who will achieve Gross speed of 40 w.pm. (8% mistakes are permissible) shall finally be considered for selection on the basis of their written test score.

**Note:** If the candidate fails to reach the place for test on the specified date and time his/her candidature will be cancelled.

## **SUBMISSION OF APPLICATION FORMS:**

- 9.1 Candidates are advised to go through the Instructions carefully before filling up Online Application Form. Request of change/correction in any particular in the application Form shall not be entertained under any circumstance after the closing of date of receipt of applications. The Corporation shall not be responsible for any consequence arising out of incorrect filling up of Application Form.
- 9.2 Each Candidate shall fill only one Online Application Form for one post. An attempt by any candidate to fill more than one Online Application Form for the same post may result in rejection of all such applications.
- 9.3 Candidate shall have to mention the category(ies) in the application. He/she shall only be considered for the categories mentioned in his/her application form. Candidates must have a valid reservation certificate of reservation at the time of applying.
- 9.4 Each Candidate shall fill particulars like name of the candidate, father's name and date of birth etc. as per given in the matriculation or equivalent certificate.
- 9.5 Any person trying to upload pseudo application or illegal photographs or any other such material would be proceeded against as per law. IP address of the computer system accessing the Online Application Form shall be noted for security purposes.
- 9.6 Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on web server on account of heavy load on Internet/Website. No request on this ground shall be entertained for extension in last date of application.
- 9.7 The candidates can **ONLY** apply by filling Online Application Form, a link of which is available on the website **[www.govt.thapar.edu](http://www.govt.thapar.edu)**.  
No other mean/mode of application (through post, email, fax, deposit of Curriculum Vitae etc.) shall be accepted.
- 9.8 The candidate must have the following before attempting to fill Online Application Form:
  - 9.8.1 **A valid email account** which has not been used for filling Online Application Form by any other Candidate applying for this Examination. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying online. Two or more Candidates **CANNOT** share the same email ID. All future correspondence with the Candidate will be made through the registered email ID.
  - 9.8.2 **A mobile phone number**, which may be used to contact the Candidate. It is not necessary that the Candidate must have mobile connection in his/her name. The Candidate may register any mobile number for communication. More than one Candidate may register the same mobile however, information given on that mobile number shall be deemed to have been delivered to all such Candidates.



9.8.3 **Scanned copy of a recent passport size photograph** (jpg/jpeg format) as per specification given below:

- a. Photograph must be a recent passport size colour photograph with light background.
- b. While taking photograph please look straight at the camera with a relaxed face.
- c. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- d. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face in a manner that it obscures the features.
- e. Size of file (jpg/jpeg format) should not exceed 50 KB.

9.8.4 **Scanned copy of the signature of the candidate** (jpg/jpeg format), as per specification given below:

- a. The Candidate has to sign on white paper with black/blue ink pen.
- b. The Candidate must sign clearly so that the scanned image is clear because the same shall be used for verification at the time of the examination. Candidates are warned against making someone else sign on their behalf as it would be viewed as an attempt to Impersonate, which may lead to rejection of the candidate's candidature and may result in legal action against such a candidate.
- c. The scanned image of the candidate's signature will be used for comparison at all stages of examination and Document Checking. The candidate must maintain uniformity in the format of signatures affixed at various stages of selection process. The signature should be of the usual kind which the candidate uses for official purposes. Any attempt to modify or using confusing signature shall be taken as an effort on the part of the candidate to impersonate or of using some other ill intent. If at any stage scanned signature of the candidate does not match with the signature on any other document, where he/she is required to sign, then the candidature of the Candidate may be rejected without any further enquiry or opportunity being given to the Candidate.
- d. Size of file (jpg/jpeg format) should not exceed 20 KB

9.9 Candidate must keep following details ready with them before clicking on the registration button for starting their online application process

- a. Personal demographic details including Date of Birth and Nationality.
- b. Mobile Number
- c. Personal Email ID
- d. Reservation category details
- e. Qualification certificate as per eligibility.
- f. Proof of passing of Punjabi

g. Soft Copies of Scanned Photograph and Signatures.

#### **10.0 CONDITIONS WHICH MAY RENDER A CANDIDATE INELIGIBLE:**

The following conditions, among others, may render the candidates ineligible:

- a) Incomplete application and Insufficient examination fee;
- b) Application and examination fee deposited by means other than a Bank Challan through any branch of State Bank of Patiala;
- c) Submission of form by any other mean than ONLINE
- d) Wrong/incomplete information given in the application form;
- e) Candidates debarred by the any university/department/ or from other board etc.
- f) Non-fulfilment of any of the eligibility conditions, including those of age and educational qualification.

#### **IMPORTANT INSTRUCTIONS**

1. The category once filled will not be allowed to be changed.
2. To take benefit of reservation, the reservation certificates/testimonials must be issued by the competent authority on or before 21/01/2017 as per Punjab Government instructions. **No extra time will be given for production of these documents.**
3. Sportspersons seeking reservation under Sports quota should have **Sports Gradation Certificate** issued by Director Sports, Punjab as per the latest instructions to claim benefit under this category. The relevant certificate should be there with the candidate as on 21/01/2017. **No extra time will be given to candidates in this respect.**
4. Ex-servicemen or Lineal Descendent of Ex-Servicemen (**LDESM**), **who have domicile of Punjab**, are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by District Defence Services Welfare officer/ District Sainik Welfare officer of their respective district in support of their category.
5. The lineal descendants of the Ex-Servicemen can also apply in the Ex-Servicemen category, provided they satisfy the eligibility conditions of a general category candidate. In case sufficient numbers of Ex- servicemen are available, then LDESM shall be treated as General Category candidates.
7. **SC/ST, BC and any other reserved categories candidates belonging to other States** are required to fill their Post Category as **General Category**. They are not entitled to age relaxation and application fee concession. They shall be considered against General seats only depending upon their merit.

8. Punjab Government instructions dated 20.12.2001 state that it has been decided that in direct recruitment to government services the post left unfilled in the quota reserved for Balmikis/Mazhbis, Scheduled Caste Ex-Serviceman and Scheduled Caste Sportsmen, will be reserved up to 2% for the Vimukat Jatis and Bazigar. If no candidate of the VimukatJatis/Bazigar is eligible, the said posts will then be filled by other Scheduled Castes”
9. All Original Certificates shall be authenticated by the Department after the publication on Website, the result of written test. The schedule thereof shall be notified on the Website. **No original Certificate need to be enclosed with the Hard copy of the Application Form.**
10. **It is the responsibility of the applicant that he has in-time verified that the University/Institution from which he has acquired the academic qualification; duly approved by the competent authority in the said stream on the date he has acquired the qualification. He must also be conscious about the legal aspects involved here. In the event that the department seeks any information in this regard and the Applicant is not able to in-time-produce the specified documents, his candidature shall be rejected without assigning any further opportunity.** Such applicants may however be allowed to appear in the written test subject to the grant of **Provisional Admit Card** and the entire risk shall be borne by the Candidate.
11. **The reservation categories and their relevant explanation is provided as below:**

**Backward Classes (Punjab)**

1. The candidates desiring to be considered for the Backward Classes category are required to submit a certificate as per Punjab Government letter No.1/41/93.RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005, No.1/41/93 RCI/209, dated 24.2.2009 and No.1/41/93 RCI/609 dated 24.10.2013 in the Section of prescribed proforma.
2. The BC Certificate in proforma other than the prescribed proforma will not be accepted. The candidates belonging to Backward Classes are required to attach a declaration along with Backward Class certificate that no change occurred in their status and they do not fall in the section of creamy-layer as per Government letter No. 10/9/2009-RCI/62 Dated 08/1/2010.
3. The Competent Authorities to issue the necessary certificate are:
  - a. Deputy Commissioner
  - b. Additional Deputy Commissioner
  - c. Sub-Divisional Magistrate
  - d. Executive Magistrate (PCS Officers only)

e. Tehsildar

#### **12.4 Son/Daughter/Grand Son/Grand Daughter of Freedom Fighters (Punjab)**

1. Candidates claiming to be son/grandson/daughter/granddaughter of Freedom Fighters are required to submit a certificate issued by the competent authority (i.e. Deputy Commissioner of the district concerned) as per Punjab Government Instructions No.9 (13) 3P-II-84/5822 dated 4/4/1985, No.1(135)-8P-II/7/310/20, dated 19.6.91 and No. 4-13-8 P-11-97/10112 dated 22/8/1997.
2. Only those Freedom Fighters and their son/daughter/grand-son/grand-daughter are eligible for consideration for reservation under this category who:
  - a. belong to the State of Punjab; and
  - b. have either been granted a Freedom Fighter pension by the Punjab Government or have been awarded TamraPatra by the Government of India; or
  - c. are otherwise eligible for the grant of Freedom Fighter pension and TamraPatra but for any reason whatsoever did not apply for Freedom Fighter pension and TamraPatra but can obtain Freedom Fighter/ son/daughter/grand-son/grand-daughter of Freedom Fighter certificate from the General Administration (Political wing) of the Punjab Government.

#### **12.5 Ex-Servicemen (Punjab)**

1. "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:
  - a) retired or released from such service at his or her own request after earning his or her pension; or
  - b) been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
  - c) been released otherwise than on his own request from such service as a result of reduction in establishment; or
  - d) been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;
2. "but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the LokSahayakSena and the Para Military Forces, but includes personnel of the LokSahayakSena of the following categories namely:
  - a. Pension holders for continuous embodied service
  - b. Persons with disability attributable to military service; and
  - c. Gallantry award winners

3. Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

**Explanation:** The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for reemployment one year before the completion of specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

#### **12.6 Lineal Descendent of Ex-Servicemen (Punjab)**

1. Where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.
2. As per Punjab Government notification No.GSR9/Const./Art 309, 234 and 318/Amd (5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET/2805 dated 14/05/2003;
  - a. "Lineal Descendent" means sons/daughters (married/un-married/ widowed legally divorced) of the re-employed/ unemployed Ex-Serviceman.
  - b. "Wife" shall include the widow of an Ex-serviceman, provided she has not remarried up to the date of the issue of the appointment letter."
  - c. In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government

#### **12.7 Sports Person (Punjab)**

A candidate can claim reservation under the Sports Person category only if:

1. He/She belongs to State of Punjab; and
  - a. He/She has won National Championship in team or individual events while representing the State of Punjab in such sports events as have been conducted by such respective National Federations as are affiliated to the Indian Olympic Association ;  
or
  - b. He/She has won National Championship in team or individual events which are organized by the Indian Olympic Association; or
  - c. He/She has won first, second or third position in team or individual events and/or he has won Gold or Silver or Bronze Medal, at International Sports meets, conducted by International Federations affiliated to the International Olympic Committee or by the International Olympic Committee itself.

2. If candidate belongs to Sports Person, Punjab Category, an attested copy of Gradation Certificate strictly in accordance with the Punjab Sportsman Rules, 1988 issued by the competent authority should be attached with the application form.
3. Director Sports, Punjab is the competent authority to issue Sports Gradation Certificate and any other Sports Certificate issued by any other authority will not be accepted a valid Certificate for claim of reservation under the Sports Person, Punjab Category.
4. Applicants claiming reservation under Sports Person, Punjab Category must submit Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

## **12.8 Scheduled Caste, (Punjab)/ Scheduled Tribes**

The competent authorities for issuing Scheduled Castes/Scheduled Tribes certificates are:

1. District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (Not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate);
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;
3. Revenue Officer not below the rank of Tehsildar;
4. Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;
5. Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands;
6. As per para-3 of Punjab Government Instructions No. 1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/Mohali on the basis of their parent's service record.

## **12.10 Physically Handicapped (Punjab)**

The definitions as per Government Instructions issued vide letter No. 10/26/95/5- SS/1252; dated 02-05-1997 of the handicapped for purposes of reservation in employment is as under:

### **i) The Blindness of Low vision:**

The blind are those who suffer from either of the following conditions: -

- a) Total absence of sight.
- b) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses.
- c) Limitation of the field of vision subtending an angle of 20 degrees or worse.

**ii) Hearing Impairment**

The deaf are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear; understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss more than 60 decibels in the better ear (profound impairment) in the conversational range of frequencies.

**iii) Locomotor disability or cerebral palsy.**

The orthopedically handicapped are those who have a physical defect or deformity not less than 40% which causes an interference with the normal functioning of the bones. Competent authorities to issue such certificate as under:-

- a) Principal Medical Officer
- b) Chief Medical Officer
- c) Civil Surgeon
- d) Class-I Medical Officer of any Government Medical Institution

The certificate should be issued by the competent authorities of the concerned District or place of which the candidate is permanent resident should be produced at the time of counselling, failing which the candidature will be cancelled. It should also be certified in the medical certificate that the applicant is otherwise fit for the post he/she is applying.

### 13 IMPORTANT TENTATIVE DATES

Date of Advertisement	28.12.2016
Date of availability of online form	30.12.2016
Last date for applying online	21.01.2017
Last date for payment of application fee	23.01.2017
Tentative date of exam	Schedule will be displayed in the first week of February 2017

The applicants are requested to visit our website for any news in this regard.

### 14. GENERAL INSTRUCTIONS:

- 14.1 Applicants are advised to visit the website of Department and check their E-mail accounts (inbox as well as spam box) regularly for updates and important information. Unnecessary correspondence with Department should be avoided.
- 14.2 The place of exam and admit card will be available on website only.
- 14.3 The candidate must ensure to reach the allotted centre one hour before scheduled time.
- 14.4 The candidate should bring the Printed copy of admit card along with **their identity proof in original** i.e. either of Voter Card, Passport, Aadhaar Card, Pan Card or Driving License. No other identity document will be entertained.
- 14.5 Mere eligibility for written exam or passing of written exam shall not make candidate eligible for selection/appointment. The candidate called for Document Checking/Counselling will not have any claim for the selection. Department reserves the right to change or cancel the selection process at any stage.
- 14.6 The candidate is not allowed to carry any electronic device/gadget, mobile phone, calculators, explosive material or sharp edge weapon or blade etc. in the examination hall.
- 14.7 During Document Checking the candidate must produce all the original certificates/documents regarding qualification/technical qualification and concerned category etc. along with attested photo copies.
- 14.8 The selection of a candidate will be provisional subjected to the verification of documents.
- 14.9 During Document Checking if any candidate fails to produce the original documents/certificates regarding qualification, category etc. he/she shall cease to have any right for selection and in that case the candidate next in the rank list shall be considered for selection. No claim whatsoever on this account shall be maintainable.
- 14.10 The candidate must possess the required qualification/reservation and other relevant certificates before the date of submission the online application. The application of the candidate will be rejected if the candidate does not fulfil the required qualification/reservation criteria before the last date of filing of online application.
- 14.11 **If any information/certificates/documents are found false at any stage, the registered candidate shall be liable for disqualification and prosecution in accordance with the provisions of the law.**
- 14.12 The Department will not be responsible for any consequence arising out of in correct filling up of Application Form.



- 14.13 The DTEIT reserves the right to modify, alter or withdraw this recruitment notice at any point of time and without assigning any reason.
- 14.14 The whole of the above recruitment process shall be subject to any latest instructions/notifications issued by the Punjab Government from time to time.

**Notes:**

- a) Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on the web server on account of heavy load on Internet/Website.
- b) **All candidates are required to keep in touch with website [www.govt.thapar.edu](http://www.govt.thapar.edu). All contents detailed here on website [www.govt.thapar.edu](http://www.govt.thapar.edu) shall prevail.**
- c) **All subsequent Notices shall also be ONLY displayed on [www.govt.thapar.edu](http://www.govt.thapar.edu).**
- d) **In case of any change in date of the test, it shall be notified on the website [www.govt.thapar.edu](http://www.govt.thapar.edu).**
- e) Documents verification of shortlisted candidates: Schedule will be displayed on [www.govt.thapar.edu](http://www.govt.thapar.edu) in October /November 2016

**HOW TO APPLY ONLINE:**

1. Candidate can apply online at [www.govt.thapar.edu](http://www.govt.thapar.edu) from anywhere at home, at any place where there is an access to the Internet.
2. **Complete the form available on the site [www.govt.thapar.edu](http://www.govt.thapar.edu) by clicking at the link “Recruitment of various posts for DTEIT”.**
3. Every successful registration will be allotted the Login id and password. Please **note it down** carefully for future interactions.
4. Now you can print the Challan Form (Day 1).
5. Pay the Fees in any of the State Bank of Patiala branch using this challan form on next day (Day 2).
6. On the next day (Day 3), you will be shown links to upload your photograph and signature. After uploading the photograph and signature you can find the link to view the final application form.
7. Get the print out of the successful registered application form.
8. Thereafter the candidate shall have to send it to **Incharge, DTEIT-Cell, Thapar University, Patiala – 147 004**, along with Bank deposit slip and two additional photographs and photocopies of matriculation certificate, marksheets and diploma/degree/certificate course of relevant qualification, reservation certificates.
9. If post applied is Driver or Peon, please send self-declaration form as on website.
10. Incomplete form or forms filled with wrong information the candidature shall stand automatically cancelled / rejected and shall not be considered for further processing.
11. Candidates may apply for more than one post by submitting separate application for each post along with separate processing fee.
12. For any problem, help can be taken from the helpline no. **[8557882876](tel:8557882876), [8557884676](tel:8557884676) or Email: **[dteit2016@thapar.edu](mailto:dteit2016@thapar.edu)** available during working hours.**
13. Only Online registered application forms will be entertained.
14. The applications will be considered registered on receipt of hard copy of application by 25/01/2017.

## NOTES:

1. Merely appearing in the entrance exam does not entitle you for the right to selection unless you fulfil the prescribed eligibility criteria and other terms and conditions of the advertisement. Thereafter selection will be on the inter-se merit of the entrance test subject to reservation prescribed. Candidates are advised to please ensure that they fulfil all the eligibility requirements for the post applied. In case you feel that you are not fulfilling any of the essential eligibility criteria due to which your candidature may be cancelled at any stage, you are advised not to appear for the test.
2. Selection will be made purely on the basis of merit in the written test to be held at **Patiala on schedule mentioned above.**
  - a. **All applications shall be received twice.** Initially online at website **www.govt.thapar.edu** for which the process shall close on **21.01.2017 (12.00 midnight)**. In addition the same Application Form through Hard copy(printout) would also be required to be sent {duly supplemented with (i) 2- self-attested Photographs, (ii) Specified self/public authority-attested documents (particularly for those claiming any sort of reservation) and (iii) Bank deposit slip **in original**}; for which the process of receipt shall close on **23.01.2017 (5.00 PM)**.
  - b. **Hard Copy of those who had not earlier applied on-line, or whose Hard copy is received after the stipulated date, shall be rejected and their Application Fee shall be forfeited. Any delay in transit shall be the sole responsibility of the Applicant. Hard Copies in time should be submitted ‘in person’ or by Registered Post/Courier at In-charge, DTEIT-Cell, Thapar University, Patiala-147004 (Punjab).** The envelope should clearly carry the title (whichever is applicable) as:  
“**Application Form for the DTEIT recruitment.**”
  - c. Physical delivery of hard copy direct by the candidate (with in the office timings) is also feasible for submission at the office of **In-charge, DTEIT-Cell, Thapar University, Patiala-147004 (Punjab)** and for which spot acknowledgment shall be provided. Nevertheless, all Applications received shall be notified at Website **www.govt.thapar.edu**
  - d. Self-attested Photographs shall be accepted. Candidates should staple two self-attested photographs along with hard copy. Candidates are advised to retain a copy each of Application Form and the self-attested photograph as submitted. **Applicants doing self- attestation in the manner rendering de-facing at the photograph shall risk the cancellation of their application.**
  - e. Applicants claiming reservation of any sort shall record their claim in on-line Application and also enclose requisite Certificates (*in one lot, along with the Hard Copy submission*) as per the latest prescribed formats and duly authenticated/approved by the competent authority in Punjab Govt. **Even the claim of sub-reservation such as Mazhbi, Ramdassia or Balmiki etc. if any; should be submitted along with the on-line and the Hard copy of the application. There is no scope for subsequent supplementing. No change in reservation category (main/subsidiary) shall be allowed after the receipt of the**

**on-line application.** Seeker thereof would be disqualified for the further recruitment process.

3. **Number of posts advertised or the reservation there of etc., can be increased or decreased without assigning any reason and in this regard, the decision of DTEIT shall be binding.**
4. In case of a tie of marks in the written test, the same shall be broken on the basis of date of birth. Candidate senior in age shall rank higher in order of merit. In the case of a tie in age also, a candidate getting higher percentage of marks secured at matriculation level shall be ranked higher in order of merit.
5. The waiting list shall remain valid for one year.
6. The recruitment SHALL BE MADE SUBJECT TO 100% VERIFICATION of DEGREES & CERTIFICATES from issuing authorities within six months and SHALL BE LIABLE TO BE DECLARED NULL AND VOID ABINITIO WITHOUT ANY NOTICE WHATSOEVER IN CASE ANY DOCUMENT IS FOUND FAKE OR FORGED. The department shall also without fail launch against such candidates suitable criminal proceedings besides civil proceedings to make recoveries of salary and other emoluments paid to such candidates.
7. The selection will be subject to any notification /amendments issued by Punjab Government from time to time.
8. For any difficulty in (i) Understanding the instructions as above, (ii) Filling the Application Form, (iii) Downloading the Admit Card, and (iv) Any subsequent instructions displayed on Website etc., immediate timely reference should be made to the following :  

**Dr. S S Bhatia, Dean of Academic affairs, Thapar University, Patiala.**  
**E-mail: [dteit2016@thapar.edu](mailto:dteit2016@thapar.edu)**  
**Mob: +91- 8557882876**
9. In case of any further difficulty or **Complaint**; an immediate reference should be in-time made to undersigned.

Director, Technical Education and  
Industrial Training Department, Punjab