

**Important update regarding recruitment of Steno-typist and Clerk-cum-Data Entry Operator in Office of Advocate General, Punjab**

**Dated: 08-06-2018**

In continuation of the notice uploaded on the website on 05-06-2018, regarding the written test to be held on 24<sup>th</sup> June, 2018, it is informed to all the candidates that as per the requests received from the candidates who have applied for the post of Steno-typist, department has decided to conduct the recruitment for Steno-typists as published in the original notification.

**Steno-typist**

Skill test will be conducted in phase – 1. If category wise number of candidates who qualify the steno-typist skill test in any category is more than the category wise vacant posts, then all the qualified candidates shall appear in the written test (step – 2) to be conducted separately for Steno-typist. In step – 3, three times of the category wise no. of posts candidates will be called for interview. In that case final selection shall be made on the basis of marks secured in this written test and interview subject to fulfillment of eligibility and other conditions.

**Schedule of recruitment for Steno-typist**

Start date of downloading the admit card for skill test	15.06.2018
Date of Skill Test	25.06.2018 to 27.06.2018
Skill Test result	16.07.2018
Start date of downloading the admit card for written test	23.07.2018
Date of written test	04.08.2018
Uploading of question paper and answer key	06.08.2018
Window for filling objection	06.08.2018 to 10.08.2018
Result of written Examination	16.08.2018
List of qualified candidates for next round	20.08.2018

## **Clerk-cum-Data Entry Operator**

Selection of the candidates for the post of Clerk-cum-Data Entry Operator will be done in three steps. Step – 1 will be the written test. 15 times of the category wise no. of posts candidates will be called for step – 2 i.e. skill test. Skill test 8 shall be of qualifying nature. Among those, who qualify the skill test, 3 times of the category wise no. of posts candidates will be called for step – 3 i.e. interview. Final merit shall be prepared on the basis of marks secured in the written test and interview of all the candidates who will qualify the skill test subject to fulfillment of eligibility and other conditions.

### **Schedule of recruitment for Clerk-cum-Data Entry Operator**

Start date of downloading the admit card for written test	15.06.2018
Date of written test	24.06.2018
Uploading of question paper and answer key	25.06.2018
Window for filling objection in answer key	25.06.2018 to 29.06.2018
Result of written test	06.07.2018
Date of Skill Test	09.07.2018
Date of Skill Test	10.07.2018
List of qualified candidates for next round	13.07.2018